



HYDERALI SHIHAB THANGAL ACADEMY FOR CIVIL SERVICES

Perinthalmanna, Malappuram Dt., Kerala – 679322

Ph: 6235 577 577, Email: academy@kreaias.com

APPLICATION FOR HOSTEL ADMISSION

(USE ONLY CAPITAL LETTERS)

1. Name of the Applicant :
2. Age and Date of birth :
3. Gender : Male Female Other
4. Name of the parent/guardian/spouse :
5. Course Admitted :
6. Academic Year :
7. Blood group :
8. Nationality :
9. Aadhar Card no. :
10. Address of Communication :
-

AFFIX RECENT
PASSPORT SIZE
PHOTO

Mobile (1): Mobile (2):

11. Are you physically Disabled Person? : Yes No

12. Type of Disability :

Emergency Contact

Name :

Relation Type :

Mobile (1): Mobile (2):

FOR OFFICE USE ONLY

Date of Admission :

Room Alloted :

Bed Number :

Name and Signature of Warden :

HOSTEL REGULATIONS

Every Hosteller shall maintain and observe the following:

- a) Hostel accommodation in HSTACS is allotted to candidates registered at the HSTACS for the Civil Services Examinations only.
- b) Strict discipline, peaceful atmosphere, and decent behavior in the Hostel. Shouting, misbehaving, talking loudly, and/or causing disturbances in any manner whatsoever to other Hostellers shall not be tolerated.
- c) The Hostel rooms and lobby should be kept neat and clean. The Hostellers should report to the office if it is not clean.
- d) There should be a sense of friendliness and cooperative spirit among all.
- e) In case a Hosteller is required to remain out of the Hostel for one or more days on account of any exigencies, he shall personally submit the requisite LEAVE APPLICATION to the concerned authorities, stating the proper reason and obtaining prior written permission before leaving the HSTACS. Otherwise, appropriate disciplinary action will be taken against him/her (including revocation of admission).
- f) Every Hosteller shall have in his/her possession his/her Identity Card and shall produce it whenever called upon to do so by any of the Hostel/HSTACS Authorities including the Watchman/Security at the HSTACS premises.
- g) A Resident should check the fittings & fixtures in his/her room at the time of occupation. If any issues, they should be brought to the notice of the hostel warden. The Resident shall be responsible for the fittings and fixtures of her room and shall see to it that they are in order at the time of handing over of the room when he/she leaves the hostel. Alteration of furniture, fixtures, etc. provided by Hostel authorities is strictly prohibited.
- h) Placing of baggage/bags or unwanted items outside the room or anywhere in the hostel except the allotted rooms is not allowed.

Residents sharing common facilities within a room of the Hostel shall be liable for a joint payment towards the cost of repair or loss of facilities within the room in the event of loss/damage of the facility. In no case, such damage or loss is attributable to a single resident.
- i) The Hostel Management reserves the Rights to enter, inspect, or check the rooms in the interest of proper conduct of the Residents, or the orderly and efficient administration and proper use of the rooms, or to maintain/repair the premises but only in the presence of the Residents.
- j) No visitor, guest, relative, or any other outsider shall be allowed to enter the Hostel premises without prior permission. If any Hosteller is found to have taken his/her guest or visitor in any part of the Hostel premises and/or in any of the rooms of the Hostel, immediate disciplinary action will be taken against him.
- k) Residents are not permitted to allow visitors (including Residents) of the opposite sex into their rooms at any time. The Hostel Section reserves the right to evict any Residents who do not comply.
- l) Engineers/mechanics/masons/labourers etc. other than those authorized by academy authorities shall not be allowed to enter the rooms in any case. Persons attending personal complaints of the residents, like repairs of computers, laptops, or any other equipment are not allowed to enter the rooms. All such types of complaints is to be attended to in the Visitors' area only.
- m) Residents are not permitted to change rooms or sleep anywhere other than in their allotted room without the consent of the Hostel Authority in writing.
- n) In case of emergency outside office hours, please contact (i) The Warden / any other hostel authorities available at that point in time.
- o) The resident is advised not to paste any poster/announcement on the wall.

- p) Disciplinary action shall be initiated or the Hostel facility shall be withdrawn at any point in time without giving any notice if the resident is misusing the facility or not following the rules and regulations of the Hostel or is found involved in any illegal activity anywhere inside/outside the hostel.
- q) The Hostel/HSTACS Administration, has the right to remove and expel any Hosteller at any time without assigning any reason. On such expulsion, the said Hosteller shall forthwith leave and quit the Hostel.
- r) Any Hosteller whose admission is for any reason cancelled and/or revoked and/or has been expelled from the Hostel shall be prevented from having any access to the Hostel premises thereafter.
- s) Every Hosteller shall take personal care of all his/her goods and belongings. The Administration of the Hostel/HSTACS shall under no circumstances, be responsible, for any pilferage, theft, loss, and/or damage of any of the articles, books, and/or any other goods or belongings of any of the Hostellers in and/or from any part of the Hostel premises.
- t) Electricity in the Hostel shall be used most economically and carefully. The ACs, lights, fans, geysers, coolers, and other electrical installations and appliances shall be switched off whenever not in use. If found any irresponsibility will lead to strict disciplinary action. No Hosteller shall keep and/or bring from outside to the Hostel any electrical or electronic appliances, gadgets, or devices of any type. Electric stoves, water heaters, tape recorders, radio/transistors, portable TV, and/or electronic gadgets or articles are strictly prohibited.
- u) Water taps shall always be kept closed when not in use water shall be used economically and wastage should be strictly avoided.
No Hosteller shall have any right or be entitled to convene, hold address, and/or attend any meeting of the Hostellers for any purpose whatsoever in the Hostel premises without prior written permission on that behalf from the Administration well in advance. The Administration shall have the right to refuse or grant such permission without assigning any reason whatsoever.
- v) Celebrations of any kind including birthday celebrations are strictly prohibited.
- w) If a Hosteller for any reason whatsoever discontinues his/her CSE studies or joins any other course or job, he shall forthwith leave and quit the Hostel.
- x) In the event of it being discovered that a Hosteller has obtained admission in the Hostel on false representation and/or by resorting to forging and/or producing a false document, he shall be immediately expelled from the Hostel.
- y) Every Hosteller shall quietly and peacefully have to quit the Hostel along with all his/her goods and belongings immediately on or before the date on which his admission expires. In the event of his/her failure to do so all his/her goods and belongings will be removed and his/her deposit will be forfeited.
- z) No Hosteller shall have any right to question and/or challenge any decision of Hostel/HSTACS Administration in respect of any matter whatsoever pertaining to the Hostel.
- aa) All Hostellers must take their meals compulsorily in the Hostel Mess and pay the monthly charges on time. Eating in the Hostel Mess shall be a part of the Hostel discipline and no one will be allowed to eat the food in the room or any place other than the mess.
- bb) In case of any grievance the aggrieved hosteller should approach the concerned authorities.

- cc) All Hostellers should also note that they stay in the Hostel at their own wish, willingness, and risk. The Hostel/HSTACS Administration will not be responsible for any of their personal problems or mishaps of any kind.
- dd) In case of misbehavior/ragging/indiscipline/breach or violation of any rules & regulations, the Hosteller may be removed from the Hostel and his/her deposit may be forfeited.
- ee) To enter and exit the dormitory or academy, students need to sign the movement registration book. Only the designated days are allowed for students to move out, and they must return by 6:30 p.m. Any type of disciplinary action will follow noncompliance with this.
- ff) The Administration of the Hostel/HSTACS reserves the right at any time, without assigning any reason, to change, alter, add, amend, or modify any of the rules & regulations and it shall be binding upon the Hosteller, who shall observe and comply with the same. The residents will be informed of any changes in the rules & regulations in the form of memoranda and/or notices on the Notice Boards.
- gg) Residents are solely responsible for their activities outside the institute premises and should follow the accepted norms of socio-legal behavior.
- hh) All students have to sign in for their hostels by 9:00 p.m



HYDERALI SHIHAB THANGAL ACADEMY FOR CIVIL SERVICES

Perinthalmanna, Malappuram Dt., Kerala – 679322

Ph: 6235 577 577, Email: academy@kreaias.com

DECLARATION BY THE STUDENT

I have carefully gone through the above rules. I hereby pledge that I will obey all the above rules and if I violate any of the rules, the academy authorities may take necessary actions.

Date :

Place :

Name & Signature of Student:

DECLARATION BY THE PARENT/GUARDIAN

I, [Parent's Full Name], parent/guardian of [Student's Full Name]....., hereby declare that I have read and understood the rules and regulations of Hyderali Shihab Thangal Academy for Civil Services. I agree to ensure that my child adheres to these rules and maintains the decorum of the academy hostel.

I understand that any violation of the rules may result in disciplinary action against my child, including but not limited to suspension or expulsion from the academy hostel. I also acknowledge the academy's right to make changes to the rules as deemed necessary for the betterment of the institution and its students.

Date :

Place :

Name & Signature of Parent/Guardian:

Signature of C.O.O: